

**No. LON/PPT/415/01/2025
High Commission of India
London**

CORRIGENDA

This is with reference to Request for Proposal (RFP) for the Outsourcing of CPV Services at High Commission of India, London and its Consulates in the United Kingdom.

2. The following amendments have been made in the above RFP:

S.No.	Particulars / Clause	Modification
1.	Chapter-I Request for Proposal Point No. 8 Page No. 6	The Mission/ Post handled approximately 724,919 no. of services/ transactions during the three years from Jan-2022 to Dec-2024 (equivalent to 990 transactions/ services per working day, assuming 244 working days in a year.
2.	Chapter VII: Scope of Work and Deliverables Clause 1(A) xi(a) The SP is required to set up a new Indian Consular Application Centre (ICAC) in prominent locations as specified in the following table under the jurisdiction of Mission/ Post Page No. 24-25	Location of ICAC mentioned at S.No.2 [Goswell Road (London)] may be read as ' Goswell Road (London) or similar location in Central London with proximity in same radius as existing (Goswell Road) from High Commission of India, London '. of India, London '.
3.	Annexure-K Page No. 144	Financial Bid Proforma under Annexure-K of the RFP is modified to quote the offer both in figures and in words. Copy of modified Annexure-K is attached herewith.

3. All other contents of the RFP remain unchanged.

-sd-
Harish Kumar
Head of Chancery

FINANCIAL BID**Annexure: K**

This financial Bid should be enclosed and sealed in a separate envelope superscribed 'Financial Bid'

Note: Service Fee (in GBP) must be filled correctly both in figures and in words, without any discrepancy. Any vague details /no response may lead to rejection of the bid.

Proforma for Service Fee

Name of the Bidding Company:

S.No	Description	Offer of the bidder (in GBP)
1	Service Fees per deliverables in the RFP	Amount in figures: Amount in words:

Notes:

- i) Service Fee quoted above is the 'Service Fee per application' payable to the Service Provider. Bidder shall quote the Service Fee as per deliverables of the RFP including digitization and indexation of documents, enrolment of fingerprint biometrics, facial Biometric capture, and provision of four Application Facilitating Services viz, photocopying, photographs, Form filling, and Courier Services.
- ii) Financial bid that quotes zero Service Fee will be rejected and will not be considered for the calculation of the L1 bidder.
- iii) Service Fee per application quoted above shall be inclusive of all local taxes (VAT, GST, etc.) as applicable in different provinces of the UK. It is the responsibility of the Service Provider to pay applicable taxes to the concerned Governmental authorities.
- iv) Service fee quoted above will be the same for all types of CPV services as per the deliverables in the RFP.

Signature..... Date.....
Designation with seal of the bidding Company
(to be signed by CEO or equivalent Authority)