

FAQ on Consular services such as Power of Attorney, Affidavit, Life Certificate, Death registration, Marriage registration, Sworn Affidavit.

NOTE: These FAQs are prepared for general guidance to the service seekers. The FAQs cannot be considered as substitutes of statutory rules and hence cannot be quoted as the grounds for processing of applications. Each application is carefully considered on merits.

Sl. No.	Question	Answer
1.	Where do I avail consular services.	<p>Before visiting the Consulate General of India, Edinburgh please ensure that you reside under CGI, Edinburgh jurisdiction. Our jurisdiction is limited to Scotland only. To know your concerned Consulate/High Commission please visit:</p> <p>https://www.cgiedinburgh.gov.in/page/consular-jurisdiction/</p>
2.	Can you tell me the correct website of the Consulate and the services available.	<p>The website of the Consulate is https://www.cgiedinburgh.gov.in/ Some services are at designated Indian Visa and Consular Services Centres (IVCSC) operated by M/s VFS Global. Some services are at the Consulate. The link below will list the services provided at the Consulate.</p> <p>https://www.cgiedinburgh.gov.in/page/consular-services-information/</p>
3.	I am staying in England and can I come to Edinburgh	<p>The first point to be noted is to check your Jurisdiction on the following link and then book an appointment for the service required.</p> <p>https://www.hcilondon.gov.in/page/consular-jurisdiction/</p>
4.	I am born in the UK and hold British passport and do not have OCI card and I need to make a Power of Attorney to send to India. I also need to attest my UK payslip, driving licence, passport etc	<p>As a British national you can get the POA and all your UK documents apostilled by foreign Commonwealth Development office (FCDO) which is the authority and is accepted in India. The following link of the Ministry in India will provide a detailed information on which Apostille documents can be done in the UK.</p> <p>https://www.mea.gov.in/index.htm</p>
5.	I am an Indian national and have received a draft Power of Attorney from India. How do I approach the Consulate for the service.	<p>Before approaching the Consulate with an appointment you are kindly requested to go through the guidelines on how to edit your POA draft and get it corrected as per the link below. The main details on the first page of the POA should reflect complete Scotland address and India address. The last page of the POA has to</p>

		<p>have all the details of the witnesses duly typed as per the list provided in the link.</p> <p>https://www.cgiedinburgh.gov.in/page/important-notice/</p>
6.	I cannot bring the witnesses to the Consulate, what are my options?	<p>If you cannot bring the witnesses along with you, you can get the POA duly notarised by a notary public and also get their Indian Passport first page, last page, UK residence card and address proof notarised. In case of British passport as witnesses then their main page and address proof is required to be notarised.</p>
7.	I want to apply for a life certificate for pension or for other purpose.	<p>Yes you can apply and kindly go through the requirement on the link below.</p> <p>https://www.cgiedinburgh.gov.in/page/important-notice/</p>
8.	I want to know the procedure for transportation of mortal remains to India.	<p>The procedure has changed with the involvement of eCARE portal and Airport Health Organizations (APHOs) and airlines. The link below will provide the details.</p> <p>https://www.hcilondon.gov.in/page/consular-information/#4</p>
9.	I need to carry ashes of my family member to India.	<p>Yes, ashes in case of Indians nationals and Indian origin can be carried to India. This service is outsourced to VFS and more details on how to apply are placed in the link below. (This also involves clearance from eCARE portal)</p> <p>https://visa.vfsglobal.com/one-pager/india/uk/consular-services/english/</p>
10.	I want to attest my Indian Passport, Pan card, Aadhaar card OCI card copies or any other Misc certificate based on Indian Passport.	<p>This service can be done with VFS who is our agency to accept the application. The link below will help you to apply.</p> <p>https://visa.vfsglobal.com/one-pager/india/uk/consular-services/english/#Other-Miscellaneous-Certificate</p>
11.	I want to get my marriage registered under the foreign Marriage Act 1969	<p>Yes this service is available and you may go through the guidelines on the link below. Residents in Scotland can visit us at the Consulate in Edinburgh by appointment to discuss and go through the step by step process.</p> <p>https://www.hcilondon.gov.in/page/consular-information/#6</p>
12.	My child is in India and I need to apply for his passport as I am unable to travel.	<p>Please apply for a sworn affidavit certificate which will enable your family member in India to apply for your child passport. The link below will guide you on the procedure.</p> <p>https://www.cgiedinburgh.gov.in/page/important-notice/</p>
13.	Does the attestation of POA / Will / Affidavit certify the authenticity of the contents of the documents.	<p>The attestation at the Consulate certifies only the identity of the applicant and the fact the applicant has signed the declaration in front of the Consular officer. The Consulate does not take</p>

		any responsibility for the correctness of the contents.
14.	I am a student living here in Scotland for less than two years and now want to get married in Scotland. We are both Indian nationals and need to submit a certificate of no impediment to marriage registration office in Scotland.	<p>As no records of marriage of Indian nationals are kept with any Indian Embassy/High Commission/Consulate, the applicant for want of Non-impediment letter from us has to take following steps:</p> <p>He/she has to obtain a certificate issued from the Office of the Deputy Commissioner, falling under the jurisdiction of their permanent residential address in India, which states that the applicant is not married. We understand that the Deputy Commissioner's office then asks the applicant to publish in two local newspapers one in English and one in Hindi stating that he/she is not married and gives a notice of 30 days to the general public to receive any objecting to the advertisement. Simultaneously, police verification from local SSP is also conducted after the application is made to the Deputy Commissioner to confirm the marital status.</p> <p>Get this certificate of marital status issued by the Deputy Commissioner, containing signatures and stamp of the issuing authority, attested by the representative of the Home Department of the State Government concerned;</p> <p>Based on the above attestation the CPV Division of the Ministry of External Affairs, Patiala House, New Delhi would attest it; and</p> <p>Thereafter, the applicant has to submit the above documents to the concerned authorities in UK through the British High Commission in Delhi.</p>